



[Project Management](#). Where applicable the entry requirements of those programs should be considered when choosing courses.

**Postgraduate Certificate in Business (Early Career)**

The aim of this specialisation is to provide students with some of the essential knowledge and skills that would normally be acquired during 3 years full-time equiv

### **Postgraduate Certificate in Business (Named Specialisation)**

The objectives of this specialisation are to produce graduates who are able to:

- understand the concepts and essential basic theories and skills associated with a particular selected discipline specialisation related to business
- apply acquired discipline-directed skills to the practical work environment
- display a range of competencies in a selected business-related discipline area
- articulate both written and orally, the principles, theories, concepts and applications associated with a selected business discipline area.

### **Admission requirements**

Candidates for entry into the Postgraduate Certificate in Business, must meet one of the following criteria to the satisfaction of the Director of Coursework Studies:

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## Program structure

The Postgraduate Certificate in Business is comprised of four units of postgraduate courses as follows:

### General Specialisation\*^

Any four courses from the [Master of Business Administration](#), [Master of Management](#), [Master of Business](#) and [Master of Project Management](#).

### Early Career Specialisation~

Course	Semester/mode of offer Toowoomba campus	Semester/mode of offer Springfield campus
<b>Select four courses from the following:</b>		
<a href="#">PRL5002 Strategic Issues and Crisis Management</a>	For current year offerings, please refer to the <a href="#">course specification website</a>	
<a href="#">PRL8004 Financial Communication</a>		
<a href="#">PRL8005 Management Communication</a>		
<a href="#">FIN5003 Decision Support Tools</a>	S1 (ONC, EXT, WEB), S3 (EXT, WEB)	S1 (ONC)
<a href="#">LAW5201 Commercial Law</a>	S1 (ONC, EXT, WEB), S2 (EXT), S3 (EXT)	S2 (ONC)
<a href="#">LAW5501 Advanced Legal Process and Research</a>	S1 (ONC, EXT), S2 (ONC, EXT)	S1, (ONC), S2 (ONC)
<a href="#">LAW5502 Advanced Law in Context</a>	S2 (ONC, EXT)	S2 (ONC)
A postgraduate course from the Faculty of Business and Law coursework Master programs excluding the Master of Business Administration. This option requires written approval from the Director of Coursework Studies and may be subject to pre-requisite requirements.		

**Note:** Subject to written approval from the Director of Coursework Studies, students may also be able to choose a course from across the university.

### Business Foundation Specialisation

Course	Semester/mode of offer Toowoomba campus	Semester/mode of offer Springfield campus
<a href="#">MGT5000 Managing Organisational Behaviour</a>	S1 (ONC, EXT, WEB), S3 (EXT, WEB)	S1 (ONC)
<a href="#">ACC5502 Accounting and Financial Management</a>	S1 (ONC, EXT, WEB), S3 (EXT, WEB)	S1 (ONC)
<a href="#">ECO5000 Economic</a>	S1 (ONC, EXT, WEB), S2 (EXT, WEB)	S1 (ONC)

## Option 2

- a four-course specialisation from the [Master of Management](#)

**Note:** students who wish to articulate into the [Master of Management](#) must meet the admission requirements of the Master of Management program before exemptions will be considered.

## Option 3

- a 4-course specialisation from the [Master of Project Management](#)

**Note:** students who wish to articulate into the [Master of Project Management](#) must meet the admission requirements of the Master of Project Management program before exemptions will be considered.

\* Students are not able to undertake [MGT8002 Strategic Management](#) in this specialisation without the approval of the Director of Coursework Studies.

^ Courses in some areas of study may have pre-requisites.

~ Students are not able to undertake [MGT8002 Strategic Management](#) in this specialisation.

## Required time limits

Students have a maximum of 2 years to complete this program.

## IT requirements

For information technology requirements please refer to the [minimum computing standards](#).

## Other program requirements

Students must maintain good standing in this program. Please refer to Section 2 of the [Academic Standing, Progression and Exclusion Policy](#).

## Articulation

Upon successful completion of the Postgraduate Certificate in Business (Business Foundation, General or Specialisation) with a minimum GPA of 4.0, a student may articulate into the [Master of Business Administration](#), [Master of Management](#), [Master of Business](#) or [Master of Project Management](#).

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Upon successful completion of the Postgraduate Certificate in Business (Early Career) with a minimum GPA of 4.0, a student may apply for entry into the

## General/Named Specialisation

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