

Associate Degree of Business (ADBS) - ADegBus

QTAC code (Australian and New Zealand applicants): Toowoomba campus: 904021; External: 904025;
Springfield campus: 924021

CRICOS code (International applicants): 076058J

	On-campus*	External
	Semester 1 (February) Semester 2 (July) Semester 3 (November)	Semester 1 (February) Semester 2 (July) Semester 3 (November)

Admission to the Associate Degree of Business is in accordance with [University's admissions policy](#) for undergraduate programs.

All students are required to satisfy the applicable [English language requirements](#).

If you do not meet the English language requirements you may apply to study a University-approved [English language program](#). On successful completion of the English language program, you may be admitted to an award program.

Program fees

Commonwealth supported place

A Commonwealth supported place is where the Australian Government makes a contribution towards the cost

Any 8 courses from the Bachelor of Commerce , Bachelor of Business or Bachelor of Business Administration listed below:	8 units
<ul style="list-style-type: none"> • Accounting • Administrative Management • Business Economics • Business Law • Finance • General Commerce • Human Resource Management • Information Technology Management • International Business • Management and Leadership • Marketing • Supply Chain Management • Sustainable Business • Tourism Management. 	
Total	16 units

Required time limits

The standard duration for completion of this program is 2 years full-time, 4 years part-time. Students have a maximum of 6 years to complete this program.

Core courses

All students are required to complete a core of eight single-unit courses. The purpose of the core courses is to expose business students to fundamental concepts and methods and the diversity of subject matter that they will encounter in their studies. The functional areas of business are identified and elementary tools underpinning specialist study areas are developed.

IT requirements

For information technology requirements please refer to the [minimum computing standards](#).

Other program requirements

Students must maintain good standing in this program. Please refer to the [Academic Standing, Progression and Exclusion Procedure](#).

Students enrolled in the joint TAFE/USQ Diploma programs must complete their Diploma studies before they can enrol at USQ.

Articulation

To articulate into USQ's [Bachelor of Commerce](#), [Bachelor of Business](#) or [Bachelor of Business Administration](#) programs, candidates must have successfully completed 8 courses with a minimum GPA of 4. Students planning to articulate should choose the core courses from the degree program into which they intend to articulate. Please refer to the program structure for additional information on core courses.

Exit points

Students must maintain good standing in this program (see Other program requirements section). Students not wishing to complete the Associate Degree of Business program may be permitted to exit with a [Diploma of Business Administration](#) if they have completed eight courses as follows:

- a minimum of four core courses from the [Bachelor of Commerce](#), [Bachelor of Business](#) or [Bachelor of Business Administration](#)

- four other courses from the [Bachelor of Commerce](#), [Bachelor of Business](#) or [Bachelor of Business Administration](#).

A maximum of four units of credit can be claimed towards the [Diploma of Business Administration](#).

Credit

Credit may be granted on the basis of completed equivalent study from a recognised institution. In order for credit to be granted, the claim must meet the following specific requirements:

- the course was passed within five years prior to the application (courses up to 10 years old may be considered if evidence is provided that the applicant has been employed in that field)
- the course passed is sufficiently equivalent in objectives, content and weighting to a course prescribed in the Associate Degree of Business course, or alternatively, the course is suitable as an elective
- where the student has taken out an award from a recognised institution and is claiming credit on the basis of courses completed to meet the requirements of that program, the maximum credit allowable on the basis of such courses will be no greater than eight courses for the Associate Degree of Business
- credit approved in this program will not automatically apply to other programs offered by the USQ.

Claims for credit should be submitted prior to or at the time of enrolment in a course. Each claim will be assessed on individual merit in line with USQ policy. Please contact the Faculty of Business, Education, Law and Arts for further information.

Students are able to enrol in any offered mode of a course (on-campus, external or online), a rArctrm62 603.019 Tmntact ■