

- demonstrate strong communication skills
- understand the concepts, processes and procedures relevant to public and private organisations
- identify and evaluate the environments within which business is conducted
- relate organisational theory and behaviour to a business enterprise
- demonstrate a sound understanding of the principles of business management and information technology
- identify information needs appropriate to their area of specialization and apply the techniques required to gather and interpret such information
- identify, analyse and solve problems in two or more areas of business by selecting and using either quantitative or qualitative techniques appropriate to the resolution of business problems
- satisfy academic admission requirements for membership of relevant professional bodies
- work as a professional within business or information technology arenas and act within the ethics of the profession.

Admission requirements

Year 12 English [4,SA] or equivalent is required.

Candidates wishing to complete either the Applied Computer Science or the Networking and Security major are recommended to study Mathematics at least to the level of Sound Achievement over four semesters in Queensland Senior (Year 12) Mathematics A or equi

01 Disc

on Tec

outli

from

y ma

SC3

Major studies

A major study is a set of courses that make up a coherent, in-depth study of a specific discipline.

Students completing the Bachelor of Business and Bachelor of Information Technology must complete one major from the [Bachelor of Business](#) plus one major from the [Bachelor of Information Technology](#).*

* Students taking the Applied Computer Science major or Networking and Security major must take [MAT1101 Discrete Mathematics for Computing](#), [CSC2406 Web Technology 1](#) and [CSC3600 ICT Professional Project](#) as part of their electives.

Minor Studies

A minor study is a coherent group of 4 units of courses that provides students with an appropriate breadth of study in their program. Students who wish to take a minor study not listed in the recommended minors must obtain permission from the Faculty of Business, Education, Law and Arts. Before undertaking any course, the pre-requisite courses must be completed or exempted.

Please note:

When students select a minor(s), courses will only count towards that minor(s) if they have not already counted towards another selected major or minor.

Not all minors are available on-campus at all campuses.

Students may choose courses from those listed in the [Minor Studies](#) section of this Handbook. Enrolment requirements must be satisfied for any course selected.

Electives/Approved courses

Students may select either a 4-unit minor study or 4 elective courses from courses offered at undergraduate level within Business and Commerce undergraduate programs or, with the approval of the Faculty of Business, Education, Law and Arts, from other undergraduate programs offered by the University of Southern Queensland. For the purposes of satisfying the electives requirement, students may choose courses from those listed in the [Minor Studies](#) section of the Handbook. Enrolment requirements must be satisfied for any course selected.

Students taking the Applied Computer Science major or Networking and Security major must also take [MAT1101 Discrete Mathematics for Computing](#), [CSC2406 Web Technology 1](#) and [CSC3600 ICT Professional Project](#) as part of their electives.

IT requirements

For information technology requirements please refer to the [minimum computing standards](#).

Other program requirements

Students must maintain good standing in this program. Please refer to the [Academic Standing, Progression and Exclusion Procedure](#).

Students enrolled in the joint TAFE/USQ Diploma programs must complete their Diploma studies at the Southern Queensland Institute of TAFE before continuing enrolment at USQ.

Articulation

Graduates of accredited Australian Training Packages (Diplomas and Advanced Diplomas) have access to established articulation pathways.

Exit points

Students must maintain good standing in this program (see Other program requirements section). Students not wishing to complete the Bachelor of Business and Bachelor of Information Technology program may be permitted to exit with one of the following:

- [Diploma of Business Administration](#)
- [Associate Degree of Business](#)

- [Bachelor of Business](#)
- [Bachelor of Information Technology](#).

Students may exit with the [Diploma of Business Administration](#) if they have completed 8 courses as follows:

- a minimum of 4 courses from the [Bachelor of Business](#) core courses, and
- 4 other courses from the [Bachelor of Business](#).

Students may exit with the [Associate Degree of Business](#) if they have completed 16 courses as follows:

- 8 core courses from the [Bachelor of Business](#) or [Bachelor of Commerce](#), and
- any 8 courses from within the [Bachelor of Business](#), [Bachelor of Commerce](#) or [Bachelor of Business Administration](#).

Students may exit with either the [Bachelor of Business](#) or [Bachelor of Information Technology](#) providing they have completed all requirements for that program.

Credit

Candidates for admission to the Bachelor of Business and Bachelor of Information Technology program may be eligible for up to 16 units of credit on the basis of successful completion of relevant, equivalent undergraduate study from a recognised university or institution offering equivalent study. Credit approved in this program will not automatically apply to other programs offered by USQ.

Claims for credit for previous study should be submitted prior to or at the time of enrolment. Each claim will be assessed on individual merit in line with USQ policy.

Note: Where credit is granted, maximum and minimum duration will be adjusted in the same proportion as credit, for example, where eight units of credit is granted, maximum time will be six years and minimum time will be four semesters.

Recommended enrolment patterns

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

Given the program structure information, students should plan their enrolment making sure that they have fulfilled all core, major, minor and elective requirements. Enrolment requirements must be satisfied before enrolling in a course.

As a guide, full-time students should plan to undertake 8 courses per year and external students, who are in employment, a maximum of 6 courses per year, with a minimum of 4 courses per year. This is exclusive of any semester 3 enrolments. Students wishing to enrol in more than 4 courses per semester or more than 2 courses in semester 3 must obtain permission from the Faculty of Business, Education, Law and Arts.

Courses are normally offered on-campus and externally in the same semester. If a course is offered twice in one year, the second offering will normally be on an external basis only. Students undertaking the Bachelor of Business and Bachelor of Information Technology may not enrol in any postgraduate courses.

Recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.
