

Graduate Certificate of Business (GCBU) - GradCertBus

[Business Administration](#), [Master of Business and Innovation](#), [Master of Information Systems](#), [Master of Professional Accounting](#) or [Master of Project Management](#).

The selection of the courses or discipline specialisation chosen will be influenced by the demands of the work environment and the interests of the student. The entry requirements of articulating programs should be considered when choosing courses.

Students who have completed the Graduate Certificate of Business are not eligible to enter the [Master of Business Administration](#) or [Master of Project Management](#) until they satisfy the required minimum of two years' full-time relevant professional work experience in business.

Program objectives

On successful completion of the Graduate Certificate of Business graduates should be able to:

- understand the concepts, theories and skills associated with a particular selected discipline area or areas related to business
- apply acquired knowledge associated with their studies to their work environments
- synthesise selected areas of managerial knowledge to produce meaningful assignments/reports
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Domestic full fee paying students may be eligible to defer their fees through a Government loan called [FEE-HELP](#) provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for [FEE-Help](#).

International full fee paying place

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, via distance education/online. Students are able to calculate the fees for a particular course via the [Course Fee Finder](#).

Program structure

The Graduate Certificate of Business is comprised of four units of postgraduate courses as follows:

- Business Administration specialisation
- NDIS Studies specialisation
- General specialisation
- Named specialisation

Required time limits

Students have a maximum of 2 years to complete this program.

Business Administration specialisation

The Business Administration specialisation is recommended for students who want to articulate into the [Master of Business Administration](#).

NDIS Studies specialisation

The NDIS Studies specialisation is recommended for students who want to develop and lead organisations that deliver high quality services to meet the needs of individuals with disability and promote inclusive communities.

Course	Semester of offer Distance/Online	Semester of offer Toowoomba campus	Semester of offer Ipswich campus
Students choose 4 courses from the following:			
HSW2120 Human Services Case Management	1		1
HSW4110 Leadership, Management and Entrepreneurship to Maintain Wellbeing	2		2
HSW8100 Governance and Quality in the NDIS	2		
HSW8220 Promoting Community Access and Inclusion	1		

General specialisation

To discuss which courses to study within the General specialisation, please [contact USQ](#). All course pre-requisites must be met, and all courses chosen are subject to the approval of the Program Coordinator.

Students can choose any four courses from the [Master of Business Administration](#), [Master of Business and Innovation](#), [Master of Information Systems](#), [Master of Professional Accounting](#) and [Master of Project Management](#).

Students wanting to study a course/s from other programs across the University must seek approval from the Faculty of Business, Education, Law and Arts.

Named specialisation

Courses in some areas of study may have prerequisites.

Students can choose a named specialisation from the following programs:

[Master of Business Administration](#)

- Business Leadership
- Digital Marketing Analytics
- Digital Transformation specialisation
- Finance specialisation
- General specialisation
- Global Business Management specialisation
- Project Management specialisation
- Strategic Human Resource Management specialisation
- Strategic Marketing specialisation
- Sustainable Business specialisation.

Please note: The Emergency and Disaster Communication specialisation is not available in the [Master of Business Administration](#)

[Master of Business and Innovation](#)

- Big Data and Visualisation specialisation
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istration, [Master of Business and Innovation](#) or [Master of Project Management](#) provided they meet other program entry requirements.

Graduates of the NDIS Studies specialisation should seek specialist program advice.

There is no other articulation pathway from the Graduate Certificate of Business.

Exit points

There are no exit points from the Graduate Certificate of Business.

Credit

Credit may be granted on the basis of equivalent courses undertaken at postgraduate level. In order for credit to be granted, the claim must meet the following specific requirements:

- the course passed was taken at least at Masters or equivalent level
- the course was passed within 5 years prior to the application (courses up to 10 years old may be considered if evidence is provided that the applicant has been employed in that field)
- the course passed is equivalent in objectives, content and weightings to a course prescribed in the Graduate Certificate of Business, or alternatively, the course is suitable as an elective
- where the student has taken out an award from a recognised tertiary institution and is claiming credit on the basis of courses completed to meet the requirements of that program, the maximum credit on the basis of such courses shall be no greater than 2 courses for the Graduate Certificate of Business
- credit approved in this program will not automatically apply to other programs offered by the University of Southern Queensland.

Note: Where credit is granted, maximum and minimum duration will be adjusted in the same proportion as the credit, for example, where the maximum of 50 per cent credit is granted, maximum and minimum duration will be reduced by one-half.

Recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.