Postgraduate Certificate of Business (PCBS) - PGradCertBus

CRICOS code (International applicants): 063623C

This program is offered only to continuing students. No new admissions will be accepted. Students who are interested in this study area should consider the Graduate Certificate of Business which will be offered from Semester 1, 2015.

	On-campus	External				
Semester intake: No new admissions		No new admissions				
Campus:	Springfield, Toowoomba	-				
Fees:	Domestic full fee paying place International full fee paying place	Domestic full fee paying place International full fee paying place				
Standard duration:	1 semester full-time, up to 2 years part-time					
Program articulation:	To: Master of Business Administration; Master of Management; Master of Project Management (ends 2014); Master of Business					

Notes:

Not all courses are available on-campus.

Depending on specialisation undertaken, this program may not be able to be undertaken in full-time mode.

The Business Foundation specialisation is not available to international on-campus students.

No semester 3 intake for international on-campus students.

Contact us

Current students

Ask a question Freecall (within Australia): 1800 007 252 Phone (from outside Australia): +61 7 4631 2285 Email usq.support@usq.edu.au

Professional accreditation

USQ is registered with the Project Management Institute (PMI)[®] as a Global Registered Education Provider (R.E.P.). A study of project management at USQ earns professional development units towards certification with PMI including towards the Project Management Professional (PMP)[®].

PMI, PMP and Project Management Professional (PMP) are registered marks of the Project Management Institute, Inc.

Program aims

Postgraduate Certificate in Business (General Specialisation)

The aim of the General Specialisation is to enable students with an undergraduate degree and a minimum of 3 years full-time equivalent relevant professional work experience to undertake postgraduate study across a range of disciplines to meet their specific workplace needs. Students can select from a wide range of courses that can be tailored to suit their immediate needs, or to lay a plat1 T or to lay a plat1 whay a plat1 T opur lar1 0 0 lisa g/F2

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- display a range of competencies in a selected business-related discipline area
- articulate both written and orally, the principles, theories, concepts and applications associated with a selected business discipline area.

Admission requirements

To be eligible for admission, applicants must satisfy the following requirements:

- A tertiary qualification at bachelor degree or equivalent level from a recognised institution, and a minimum of three years full-time equivalent relevant professional work experience as deemed sufficient and appropriate on application. Students can enrol in a General, Business Foundation (normally for students without a business or business-related bachelor degree) or a Named Specialisation.
- An undergraduate degree or equivalent from a recognised institution but without three years full-time equivalent relevant professional work experience as deemed sufficient and appropriate on application. Students can only enrol in the Early Career Specialisation.
- A minimum of three years full-time equivalent relevant professional work experience as deemed sufficient and appropriate on application, but without a tertiary qualification at bachelor degree or equivalent level from a recognised institution. Students can only enrol in the Business Foundation Specialisation.

All students are required to satisfy the applicable English language requirements.

If students do not meet the English language requirements they may apply to study a University-approved English language program. On successful completion of the English language program, students may be admitted to an award program.

Program fees

Domestic full fee paying place

Domestic full fee paying places are funded entirely through the full fees paid by the student. Full fees vary depending on the courses that are taken. Students are able to calculate the fees for a particular course via the Course Fee Finder.

Domestic full fee paying students may be eligible to defer their fees through a Government loan called FEE-HELP provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for FEE-Help.

International full fee paying place

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, via distance education/online. Students are able to calculate the fees for a particular course via the Course Fee Finder.

Program structure

The Postgraduate Certificate in Business is comprised of four units of postgraduate courses as follows:

General Specialisation*^

Any four courses from the Master of Business Administration, Master of Management, Master of Business and Master of Project Management (ends 2014).

Early Career Specialisation~

	Course	Course Semester of offer Distance/Online		Semester of offer Springfield campus			
Select four courses from the following:							



Required time limits

Students have a maximum of 2 years to complete this program.

IT requirements

For information technology requirements please refer to the minimum computing standards.

Other program requirements

Students must maintain good standing in this program. Please refer to the Academic Standing, Progression and Exclusion Procedure.

Articulation

Upon successful completion of the Postgraduate Certificate in Business (Business Foundation, General or Specialisation) with a minimum GPA of 4.0, a student may articulate into the Master of Business Administration, Master of Management, Master of Business or Master of Project Management (ends 2014).

Upon successful completion of the Postgraduate Certificate in Business (Early Career) with a minimum GPA of 4.0, a student may apply for entry into the Master of Business Administration or Master of Project Manage ment (ends 2014).

Exit points

There are no exit points from the Postgraduate Certificate in Business.

Credit

Credit may be granted on the basis of equivalent courses undertaken at postgraduate level. In order for credit to be granted, the claim must meet the following specific requirements:

- the course passed was taken at least at Masters or equivalent level
- the course was passed within five years prior to the application (courses up to 10 years old may be considered if evidence is provided that the applicant has been employed in that field)
- the course passed is equivalent in objectives, content and weightings to a course prescribed in the Postgraduate Certificate in Business course, or alternatively, the course is suitable as an elective
- where the student has taken out an award from a recognised tertiary institution and is claiming credit on the basis of courses completed to meet the requirements of that program, the maximum credit on the basis of such courses shall be no greater than two units of credit for the Postgraduate Certificate in Business
- credit approved in this program will not automatically apply to other programs offered by the USQ.

Note: Where credit is granted, maximum and minimum duration will be adjusted in the same proportion as the credit, for example, where the maximum of 50 percent credit is granted, maximum and minimum duration will be reduced by one-half.

General/Named Specialisation

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.



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General/Specialisation course 4	1	1	1	2			

Early Career Specialisation

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

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Students should refer to the program structure for Early Career above for a							a complete list of courses.	
	Students are not able to undertake MCT2002 Strategic Management in this specialisation						s specialization	
	Students are not able to undertake MGT8002 Strategic Management in this specialisation.							
	LAW5111 Advanced Australian Legal System	1	1	1	1		Pre-requisite: Students must be enrolled in	
							Program DJUR or Early Career Plan (16650)	
							of Program PCBS	_
	FIN5003 Decision Support Tools	1	1	1	1			
	LAW5201 Commercial Law	1	1	1	2			
	A postgraduate course from the Business and Commerce		1	1	2			
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	Business Administration. This option requires written							
	approval from the Faculty of Business, Education, Law and							
	Arts and may be subject to pre-requisite requirements.							

Foundation Specialisation

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

