Diploma of Business Foundations (DOBF) - DipBF

This program is offered only to continuing students. No new admissions will be accepted. Students who are interested in this study area should consider the FDUS Foundation Diploma of University Studies which will be offered from Semester 2, 2016.

	Online #				
Start:	No new admissions				
Fees:	Commonwealth supported place Domestic full fee paying place International full fee paying place				
Standard duration:	1 year full-time, 3 years part-time				
Program articulation:	To: Bachelor of Business, ; Bachelor of Business Administration, ; Bachelor of Commerce				

Notes:

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Program Information Set

View USQ's admission criteria, student profiles and a summary of all offers made under Course Admission Information Set via the QTAC website.

Admission requirements

To be eligible for admission, applicants must satisfy the following requirements:

There is no specified minimum educational achievement entrance standard.

Normally, to be eligible for enrolment in the program a person will have attained an age of at least 18 years in the year of the proposed enrolment.

Students will need to complete the online application form for entry to the Diploma Programs. All applicants are also required to complete online diagnostic tests in Mathematics, e-literacy, and English Communication Skills. Applicants will then be given advice detailing whether the Diploma Program is the most appropriate pathway for them to undertake. Some students may be advised to undertake the Tertiary Preparation Program

There are four compulsory courses:

- DIP1000 E-Literacy for Contemporary Society
- DIP1001 Academic and Professional English
- DIP1002 Strategies for Successful Study
- DIP1004 Mathematical Literacy

DIP1000 E-Literacy for Contemporary Society and DIP1002 Strategies for Successful Study are co-requisites: they must be studied together, and they must be the first courses undertaken.

For part-time students, DIP1001 Academic and Professional English and DIP1004 Mathematical Literacy must be studied after DIP1000 and DIP1002. All four courses can be taken in a single semester for those pursuing full-time studies.

Foundation studies in Business courses

After completing the four compulsory courses students can select four Business courses from the following selection:

- ACC1101 Accounting for Decision-Making
- CIS1000 Information Systems Concepts
- LAW1101
- MGT1000 Organisational Behaviour
- MKT1001 Introduction to Marketing

Program completion requirements

To successfully complete the Diploma of Business Foundations students must successfully complete the four compulsory core courses, and also four courses of specialisation.

Required time limits

Students have a maximum of three years to complete this program.

IT requirements

Students must have reliable and ready access to email and the Internet. Broadband access is required for the four compulsory core courses. Students should have access to a scanner for DIP1004 Mathematical Literacy. For information technology requirements, please see the minimum computing standards.

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

Students undertaking the Diploma of Business Foundations must complete the four compulsory courses first. The recommended enrolment pattern for the four compulsory core courses is as follows:

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