

## Graduate Certificate of Business Administration (GCBA) - GCBAAdmin

	Online
<b>Start:</b>	Teaching Period 1 (January) Teaching Period 2 (March) Teaching Period 3 (May) Teaching Period 4 (June) Teaching Period 5 (August) Teaching Period 6 (October)
<b>Fees:</b>	Domestic full fee paying place International full fee paying place
<b>Standard duration:</b>	2 teaching periods (4 months) full-time, up to 2 years part-time
<b>Program articulation:</b>	To: <a href="#">Graduate Diploma of Business Administration</a> ; <a href="#">Master of Business Administration</a>

### Contact us

Future Australian and New Zealand students	Future International students	Current students
<a href="#">Ask a question</a> Freecall (within Australia): 1800 269 500 Phone (from outside Australia): +61 7 4631 5315 Email: <a href="mailto:study@usq.edu.au">study@usq.edu.au</a>	<a href="#">Ask a question</a> Phone: +61 7 4631 5543 Email: <a href="mailto:international@usq.edu.au">international@usq.edu.au</a>	<a href="#">Ask a question</a> Freecall (within Australia): 1800 007 252 Phone (from outside Australia): +61 7 4631 2285 Email <a href="mailto:usq.support@usq.edu.au">usq.support@usq.edu.au</a>

### Program aims

This is a pathway program, designed to pro

## Australian Qualifications Framework

The Australian Qualifications Framework (AQF) is a single national, comprehensive system of qualifications offered by higher education institutions (including universities), vocational education and training institutions and secondary schools. Each AQF qualification has a set of descriptors which define the type and complexity of knowledge, skills and application of knowledge and skills that a graduate who has been awarded that qualification has attained, and the typical volume of learning associated with that qualification type.

This program is at AQF Qualification Level 08. Graduates at this level will have advanced knowledge and skills for professional or highly skilled work and/or further learning.

The full set of levels criteria and qualification type descriptors can be found by visiting [www.aqf.edu.au](http://www.aqf.edu.au).

## Admission requirements

To be eligible for admission, applicants must satisfy the following requirements:

- Completion of an Australian university three (3) year Bachelor degree with a GPA of at least 4.0 out of 7.0, and a minimum of one year of professional work experience in business, or equivalent; **or**
- Completion of an Australian university three (3) year Bachelor degree, and a minimum of one and a half years of professional work experience in business, or equivalent.
- English Language Proficiency requirements for Category 3.

Candidates who have not completed an Australian university three (3) year Bachelor degree, but have a minimum of five (5) years professional work experience in business with at least one years' management or supervisory level experience, or equivalent, may apply for entry and be assessed on a case by case basis.

All students are required to satisfy the applicable [English language requirements](#).

If students do not meet the English language requirements they may apply to study a University-approved [English language program](#). On successful completion of the English language program, students may be admitted to an award program.

## Program fees

### Domestic full fee paying place

Domestic full fee paying places are funded entirely through the full fees paid by the student. Full fees vary depending on the courses that are taken. Students are able to calculate the fees for a particular course via the [Course Fee Finder](#).

Domestic full fee paying students may be eligible to defer their fees through a Government loan called [FEE-HELP](#) provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for [FEE-Help](#).

### International full fee paying place

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, via distance education/online. Students are able to calculate the fees for a particular course via the [Course Fee Finder](#).

## Program structure

The Graduate Certificate of Business Administration consists of four units of postgraduate courses. Courses are offered in intensive teaching periods of 8 weeks with 6 teaching periods per year. Students can commence their studies in any teaching period.

MBA8001 Leveraging Your Leadership Identity and MBA8002 Approaching Decision-Making Strategically must be taken in the first or second Teaching Period of study. Students can elect to take the remaining 2



- The course was passed within 5 years prior to the application (courses up to 10 years old may be considered if evidence is provided that the applicant has been employed in that field).
- Where the student has taken out an award from a recognised tertiary institution, and is claiming credit on the basis of courses completed to meet the requirements of that program, the maximum credit on the basis of such courses shall be no greater than 2 courses for the Graduate Certificate of Business Administration.
- Credit approved in this program will not automatically apply to other programs offered by the USQ.

Claims for credit should be submitted prior to or at the time of enrolment in a course. Each claim will be assessed on individual merit in line with USQ policy. Credit approved in this program will not automatically apply to other programs offered by USQ. Please contact the Faculty of Business, Education, Law and Arts for further information.

### Teaching Period 1 recommended enrolment pattern

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

Courses	Requisite required:	Recommended enrolment pattern:
<b>Core courses:</b>		
MBA8001 Leveraging Your Leadership Identity		Teaching Period 1, 2021
MBA8002 Making Decisions Strategically	MBA8001	Teaching Period 2, 2021
<b>Complete two of the following:</b>		
MBA8003 Analysing Business Data	MBA8001 & MBA8002	Teaching Period 3, 2021
MBA8004 Leading a High-Performance Culture	MBA8001 & MBA8002	Teaching Period 4, 2021
MBA8005 Shaping Organisational Policy	MBA8001 & MBA8002	Teaching Period 5, 2021
MBA8006 Balancing Drivers of Business Performance	MBA8001 & MBA8002	Teaching Period 6, 2021
MBA8007 Designing Systems for Impact*	MBA8001 & MBA8002	Teaching Period 1, 2022
MBA8008 Communicating Strategically*	MBA8001 & MBA8002	Teaching Period 2, 2022
MBA8009 Mobilising Your People*	MBA8001 & MBA8002	Teaching Period 3, 2022
MBA8010 Leading through a Crisis*	MBA8001 & MBA8002	Teaching Period 4, 2022

\*This course will be offered from 2022