

Diploma of Business Foundations (DOBF) - DipBF

This program is offered only to continuing students. No new admissions will be accepted. Students who are interested in this study area should consider the [FDUS Foundation Diploma of University Studies](#) which will be offered from Semester 2, 2016.

	Online #
Start:	No new admissions
Fees:	Commonwealth supported place Domestic full fee paying place International full fee paying place
Standard duration:	1 year full-time, 3 years part-time
Program articulation:	To: Bachelor of Business , ; Bachelor of Business Administration , ; Bachelor of Commerce

Notes:

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Admission requirements

To be eligible for admission, applicants must satisfy the following requirements:

There is no specified minimum educational achievement entrance standard.

Normally, to be eligible for enrolment in the program a person will have attained an age of at least 18 years in the year of the proposed enrolment.

Students will need to complete the online application form for entry to the Diploma Programs. All applicants are also required to complete online diagnostic tests in Mathematics, e-literacy, and English Communication Skills. Applicants will then be given advice detailing whether the Diploma Program is the most appropriate pathway for them to undertake. Some students may be advised to undertake the [Tertiary Preparation Program](#).

All students are required to satisfy the applicable [English language requirements](#).

If students do not meet the English language requirements they may apply to study a University-approved [English language program](#). On successful completion of the English language program, students may be admitted to an award program.

Program fees

Commonwealth supported place

A Commonwealth supported place is where the Australian Government makes a contribution towards the cost of a students' higher education and students pay a [student contribution amount](#), which varies depending on the courses undertaken. Students are able to calculate the fees for a particular course via the [Course Fee Schedules](#).

Commonwealth Supported students may be eligible to defer their fees through a Government loan called [HECS-HELP](#).

Domestic full fee paying place

Domestic full fee paying places are funded entirely through the full fees paid by the student. Full fees vary depending on the courses that are taken. Students are able to calculate the fees for a particular course via the [Course Fee Schedule](#)

Domestic full fee paying students may be eligible to defer their fees through a Government loan called [FEE-HELP](#) provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for [FEE-Help](#).

International full fee paying place

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, via distance education/online. Students are able to calculate the fees for a particular course via the [Course Fee Schedules](#).

Program structure

This program consists of four core courses followed by four courses of specialisation in Business. Students must successfully complete the four core courses before they will be enrolled in the four courses of specialisation.

Core courses

There are four compulsory courses:

- [DIP1004 Mathematical Literacy](#)

[DIP1000 E-Literacy for Contemporary Society](#) and [DIP1002 Strategies for Successful Study](#) are co-requisites: they must be studied together, and they must be the first courses undertaken.

For part-time students, [DIP1001 Academic and Professional English](#) and [DIP1004 Mathematical Literacy](#) must be studied after [DIP1000](#) and [DIP1002](#). All four courses can be taken in a single semester for those pursuing full-time studies.

Foundation studies in Business courses

After completing the four compulsory courses students can select four Business courses from the following selection:

- [ACC1101 Accounting for Decision-Making](#)
- [CIS1000 Information Systems Concepts](#)
- ACC10n:

• Foundation studies students (must successfully complete the first four compulsory courses) can choose from the following selection:

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