

# Diploma of Business Administration (DPBA) - DipBA

This program is offered only to continuing students. No new admissions will be accepted. Students who are interested in this study area may wish to consider the [Associate Degree of Business ...](#)

	On-campus*^	External
<b>Start:</b>	No new admissions	No new admissions
<b>Campus:</b>	Toowoomba, Springfield	
<b>Fees:</b>	Commonwealth supported place Domestic full fee paying place International full fee paying place	Commonwealth supported place Domestic full fee paying place International full fee paying place
<b>Standard duration:</b>	1 year full-time, up to 3 years part-time	
<b>Program articulation:</b>	To: <a href="#">Bachelor of Business Administration</a> ; <a href="#">Bachelor of Business</a> ; <a href="#">Bachelor of Commerce</a> ; <a href="#">Bachelor of Information Technology</a>	

## Footnotes

\* There is no semester 3 intake at Toowoomba campus.

^ There is no semester 3 intake for international on-campus students.

## Contact us

### Current students

[Ask a question](#)

Freecall (within Australia): 1800 007 252

Phone (from outside Australia): +61 7 4631 2285

Email [usq.support@usq.edu.au](mailto:usq.support@usq.edu.au)

## Program aims

This is a generalist program aimed at equipping students with foundation understanding of how organisations operate in different environmental contexts, private, and public. It exposes students to a range of issues and challenges faced by business as it strives to make organisations successful, sustainable and responsible stakeholders in society.

## Program objectives

On the successful completion of the Diploma of Business Administration graduates will be able to:

- demonstrate foundation knowledge of the general business concepts, processes and principles relevant to the functioning of various types of organisations
- demonstrate effective communication, interpersonal skills, and foundation knowledge of the relevant principles in making decisions in a business environment
- demonstrate an understanding of the importance of high ethical standards and socially responsible organisational practices and processes.

## Admission8dh74 sibl6 snsibltly

All students are required to satisfy the applicable [English language requirements](#).

If students do not meet the English language requirements they may apply to study a University-approved [English language program](#). On successful completion of the English language program, students may be admitted to an award program.

## **Program fees**

### **Commonwealth supported place**

A Commonwealth supported place is where the Australian Government makes a contribution towards the cost of a student's higher education and students pay a [student contribution amount](#), which varies depending on the courses undertaken. Students are able to calculate the fees for a particular course via the [Course Fee Schedules](#).

Commonwealth Supported students may be eligible to defer their fees through a Government loan called [HECS-HELP](#).

### **Domestic full fee paying place**

Domestic full fee paying places are funded entirely through the full fees paid by the student. Full fees vary depending on the courses that are taken. Students are able to calculate the fees for a particular course via the [Course Fee Schedule](#)

Domestic full fee paying students may be eligible to defer their fees through a Government loan called [FEE-HELP](#) provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for [FEE-Help](#).

### **International full fee paying place**

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, via distance education/online. Students are able to calculate the fees for a particular course via the [Course Fee Schedules](#).

## **Program structure**

The Diploma of Business Administration is an 8-course program. Students must complete 4 core courses from [Bachelor of Business](#), [Bachelor of Business Administration](#), or [Bachelor of Commerce](#) listed below

<a href="#">MGT2002 Perspectives of Organisation</a>	2, 3	2	2
<a href="#">MKT1001 Introduction to Marketing</a>	1, 2, 3	1	1
<a href="#">POL1000 Government, Business and Society</a>	1, 2	1	1
STA2300	1, 2, 3	1, 2	2
<b>plus a further 4 Business and Commerce courses</b>			

## Required time limits

Students have a maximum of 3 years to complete this program.

## Articulation

Upon successful completion of the Diploma of Business Administration you have the opportunity to articulate directly into the [Bachelor of Commerce](#), [Bachelor of Business](#), [Bachelor of Business Administration](#) or [Bachelor of Information Technology](#).

## Exit points

There are no exit points for this program.

Students are able to enrol in any offered mode of a course (on-campus, external or online), regardless of the program mode of study they enrolled in.

Please refer to the program structure. Students requiring assistance should contact the Faculty of Business, Education, Law and Arts.