

Graduate Certificate of Business (GCBU) - GradCertBus

QTAC code (Australian and New Zealand applicants): Toowoomba campus: GCBU01; Online: GCBU03; Springfield campus: GCBU04

CRICOS code (International applicants): 110845F

You are currently viewing the 2023 Handbook. For study in 2024, please refer to the [2024 UniSQ Handbook](#).

	On-campus	Online
Start:	Trimester 1 (January) Trimester 2 (May) Trimester 3 (September)	Trimester 1 (January) Trimester 2 (May) Trimester 3 (September)
Campus:	Springfield, Toowoomba	-
Fees:	Domestic full fee paying place International full fee paying place	Domestic full fee paying place International full fee paying place
Standard duration:	1 semester full-time, up to 2 years part-time	
Program articulation:	To: Master of Business	

Notes:

In 2023 the program follows the Trimester Calendar. The [Academic Calendar and Important Dates](#) webpage will allow you to view and download a copy of the important dates for the Trimester calendar.

Where a specialisation is offered on-campus, it may not be offered in that mode at all campuses. The Business Foundations specialisation is available on-campus at Toowoomba and Springfield. The Digital Marketing, Leadership, and People and Culture specialisations are only available on-campus at Toowoomba. The Finance, Information Management Systems, Managing Cyber Risk, and Organisational Project Management specialisations are only available on-campus at Springfield.

Depending on specialisation undertaken, this program may not be able to be undertaken in full-time mode.

There are limited courses available in Trimester 1.

Contact us

Future	Future International students	Current students

Program fees

Domestic full fee paying place

Domestic full fee paying places are funded entirely through the full fees paid by the student. Full fees vary depending on the courses that are taken. Students are able to calculate the fees for a particular course via the [Course Fee Schedule](#)

Domestic full fee paying students may be eligible to defer their fees through a Government loan called [FEE-HELP](#) provided they meet the residency and citizenship requirements.

Australian citizens, Permanent Humanitarian Visa holders, Permanent Resident visa holders and New Zealand citizens who will be resident outside Australia for the duration of their program pay full tuition fees and are not eligible for [FEE-Help](#).

International full fee paying place

International students pay full fees. Full fees vary depending on the courses that are taken and whether they are studied on-campus, external or online. Students are able to calculate the fees for a particular course via the [Course Fee Schedules](#).

Program structure

The Graduate Certificate of Business is comprised of four units of postgraduate courses as follows:

- Business Foundations (this specialisation is available on-campus at Toowoomba and Springfield).
- Digital Marketing (this specialisation is available on-campus at Toowoomba).
- Finance (this specialisation is available on-campus at Springfield).
- General
- Information Management Systems (this specialisation is available on-campus at Springfield).
- Leadership (this specialisation is available on-campus at Toowoomba).
- Managing Cyber Risk (this specialisation is available on-campus at Springfield).
- Organisational Project Management (this specialisation is available on-campus at Springfield).
- People and Culture (this specialisation is available on-campus at Toowoomba).

Required time limits

Students have a maximum of 2 years to complete this program.

Business Foundations specialisation

The Business Foundations specialisation is recommended for students who do not have a cognate undergraduate degree and want to articulate into the [Master of Business](#).

This specialisation is available on-campus at Toowoomba and Springfield.

							Enrolment Requir

ECO5000 Managerial Economics	Tri 2	Tri 2	Tri 2				Anti-requisites: ECO5000 Economics for Managers
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Course:	Trimester of offer Online	Trimester of offer Springfield campus	Enrolment Requirements
MGT6002 Organisational Project Management Futures *	Tri 1,3	Tri 3	Anti-requisites: MGT8022
MGT6004 Delivering Benefits to Stakeholders *	Tri 3		Anti-requisites: MGT8074
MGT6005 Delivering Organisational Project Management *	Tri 2		Anti-requisites: MGT8075
Select 1 course from the Master of Business core OR receive credit for 1 x industry certificate for either: AXELOS (Practitioner level); AIPM (CPPM Level or above); PMI (PMP level or above)			

Footnotes

* First offer of these courses is in 2024

People and Culture specialisation

This specialisation is only available on-campus at Toowoomba.

Course:	Trimester of offer Online	Trimester of offer Toowoomba campus	Enrolment Requirements
MGT6134 People and Culture *	Tri 1,3	Tri 2	Anti-requisites: MGT8034
MGT6149 Building an Engaged Workforce *	Tri 2	Tri 2	Anti-requisites: MGT8049
MGT6143 Contemporary HR Issues for Managers *	Tri 3		Anti-requisites: MGT8043
Select 1 course from the 'Human Resource Leadership' advanced specialisation in the Master of Business .			

Footnotes

* First offer of these courses is in 2024

General specialisation

To discuss which courses to study within the General specialisation, please [contact UniSQ](#). All course pre-requisites must be met, and all courses chosen are subject to the approval of the Program Coordinator.

Students who do NOT have a cognate undergraduate degree and who are intending to gain entry to the (CPPM Leo2eo2e17

Students wanting to study a course/s from other programs across the University must seek approval from the Faculty of Business, Education, Law and Arts.

IT requirements

For information technology requirements please refer to the [minimum computing standards](#).

Other program requirements

Students must maintain good standing in this program. Please refer to the [Academic Standing, Progression and Exclusion Procedure](#).

Articulation

Upon successful completion of the Graduate Certificate of Business with a minimum GPA of 4.0, a student may articulate into the [Master of Business](#), or [Master of Information Systems](#) provided they meet other program entry requirements.

Students who complete the Graduate Certificate of Business and maintain satisfactory academic standing (GPA 3.5) but do not achieve a GPA of 4.0 can articulate into the [Graduate Diploma of Business](#).

Exit points

There are no exit points from the Graduate Certificate of Business.

Credit

Credit may be granted on the basis of equivalent courses undertaken at postgraduate level. In order for credit to be granted, the claim must meet the following specific requirements:

- the course passed was taken at least at Masters or equivalent level
- the course was passed within 5 years prior to the application (courses up to 10 years old may be considered if evidence is provided that the applicant has been employed in that field)
- the course passed is equivalent in objectives, content and weightings to a course prescribed in the Graduate Certificate of Business, or alternatively, the course is suitable as an elective
- where the student has taken out an award from a recognised tertiary institution and is claiming credit on the basis of courses completed to meet the requirements of that program, the maximum credit on the basis of such courses shall be no greater than 2 courses for the Graduate Certificate of Business
- credit approved in this program will not automatically apply to other programs offered by the University of Southern Queensland.

For credit to be granted in the Organisational Project Management advanced specialisation, on the basis of professional accreditation, the claim must meet one of the following requirements:

- For accreditation by the [Australian Institute of Project Management \(AIPM\)](#) Certified Practicing Portfolio Executive (CPPE) credit may be approved for two unspecified electives
- For accreditation by [Project Management Institute \(PMI\)](#) The Project Management Professional (PMP)® Certification, credit may be approved for one unspecified elective
- For accreditation by PRINCE2 Practitioner, credit may be approved for one unspecified elective

Note: Where credit is granted, maximum and minimum duration will be adjusted in the same proportion as the credit, for example, where the maximum of 50 per cent credit is granted, maximum and minimum duration will be reduced by one-half.

Recommended enrolment pattern

Students who wish to accelerate their progression through the program should consider enrolling in up to 4 courses in each Trimester. Please note only select courses are available in block mode. Please check the course specification for the year of study.

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